Registering for Camp Online

Step 1: Visit our website upwardboundcamp.org

Step 2: Click on the Camps page



Step 3: Scroll down on the page until you see the following. Click the *Book Now* Button. You will be directed to our registration site homepage.



Step 4: Sign in.

Returning Users: If you registered for camp in 2023 or after you likely already have a login and can use the portal on the left side of the screen. If you cannot find this information please contact us (emily@upwardboundcamp.org).

New Users: Fill in all directed fields then click create account.

After logging in you will be sent to the registration homepage which will give you information about the types of camps offered this year!

upwardboundcamp.campbrainregistration.com		িন	Q
	UPWARD BOUN	D	
Welcome to Upward Bound Camp Online regi If this is your first time to our new registration with your email address and password. If you If you have any questions, please do not hesit	strationI site, please start by creating a new account under the sign- have forgotten your password, please, click on the passwo ate to contact us at (503) 987-0860 or (emily@upwardbour	-up area. For all returning visits, you can sign in rd reset link below. ndcamp.org)	
Sign-In	New User Sign-Up	Fill Each Field here!	
Sign-In Email	New User Sign-Up	Fill Each Field here!	
Sign-In Email Email address is not valid	New User Sign-Up First Name	Fill Each Field here!	
Sign-In Email Email address is not valid Password	New User Sign-Up First Name Email	Fill Each Field here!	
Sign-In Email Email address is not valid Password Field is required	New User Sign-Up First Name	Fill Each Field herel Last Name Password	
Sign-In Email Email address is not valid Password Field is required Login	New User Sign-Up First Name Email	Fill Each Field herel Last Name Password Reate Account	

Step 5: To register for camp, choose the *Begin* button to see the full listing. From this page you may also manage your household information if you desire but this option (see step 5a) will exist throughout the process so no need to check it now if you don't want to.

Online Registration: Homepage (* Logout
UPWARD BOUND
Welcome new and returning friends to Upward Bound Camp!
On-Campus Events!
Build Your Own Camp
We have scheduled all camp sessions for 2024 Registration is now open for all Spring Build-Your-Own Camp Sessions. Space is limited so sign up as soon as possible!
Build Your Own Camp drop off and pick up is at 12:30pm, please arrive as promptly as possible so that we can get to the funi
Summer Camp
SUMMER REGISTRATION IS OPENI We are excited to announce new themes and activities and CANNOT WAIT for you to come and spend time with us this summerIt is going to be a blasti We are continuing conversations with community partners so please be aware that the theme schedule may shift over the next month. If you register for a week whose theme gets changed we will email you to get you registered for your desired campi
Summer camp drop off and pick up is at 11:00am, please arrive promptly so that we can get into iti
Family Camp
This year we are offering a Family Camp on Labor Day weekend. This is a completely new offering so that campers, families, and friends can all get in on the amazing experiences that camp provides. We will be releasing more details in the coming months about activities, theme, cost, etc. Please email Noodle if you have any questions or ideas emily@upwardboundcamp.orgl
Day Camp
You may notice that there are no day camps scheduled this spring. If you are interested in day camps please email Noodle (emily@upwardboundcamp.org) <u>AND</u> if you have DHS or County Services, please let your service coordinator know so they can add OR526 Hourly Attendant Care through Upward Bound Camp to your individual Service Plan. We hope to get this program off the ground but we need your help to make it happen!
We are so excited about our continual camp evolution and your participation in making it all happen!
Start a New Application
Year Round Programs 2024 Begin →
Manage People and Household Information

Step 5a: If you choose to update your household, please note that "Child"= Camper. If you are a camper managing your own registration, you may want to list yourself as the

Parent/Guardian and add a "secondary household" with information for parents or caregivers.

Online Registration: Household Details					
Household	Household Details	Secondary Household			
		+ Add a Parent/Guardian			
Add a Child					
	ion: Househ	tion: Household Details Household Ho	tion: Household Details Household Household Details Secondary Household + Add a Parent/Guardian		

Step 7: Yay! You have made it to online registration. Click *continue* to get to camp information

Registration for Year Round Programs 2024	+ Home
Welcome to Online Registration!	
	Continue →

Step 6: Registering a camper.

Returning campers or those who set up their households: You will see your household listed, select each person you wish to register for camp. Note: if campers in the same household choose to register for separate weeks of camp it would be best to register in 2 phases as selecting both would register both for the same camps.

New Campers: The only person listed immediately on this page is the account owner. Additional persons must be added to the "household"

*Campers registering themselves do not need to add anyone else to this page, they can simply click the box next to their name.

Registration for Yea	ar Round Pro	grams 2024			+ Home
People	Sessions	Forms	Review	Confirmation	
Select People To Regist	ter				
+ Add a Parent + Add	ld a camper				Continue →

Step 8: Fill in Camper information. Anything marked with a red star is mandatory. All other fields are optional.

	1 People	Sessions	Forms	Review	5 Confirmation	
elect People	To Registe	er		C	art Summary	
Burton Gus	ter			Bu	irton Guster ×	
Date of Birt	h					
Month *	-	Day *	Year *			
Gende	•					
				_		
+ Add a Parent	+ Add	a camper				

Step 9: Check that all campers you want to register are listed in the *cart summary* then click *continue*.

People	Sessions	Forms	Review	Confirmation	
elect People To Regis	ter		C	art Summary	
Burton Guster			Ви	irton Guster ×	
Date of Birth					
December	▼ Day * 7	Year * 1977			
Gender* Male					
+ Add a Parent + Ad	ld a camper				

Step 10: Choose your camps. Camps are separated by month. In order to see more information about any camp, click on the bolded name of the camp or the green *show details* button!

People Sessions Forms	Review Confirmation
ct Sessions for Burton	Cart Summary
Search hu name 🔽 💌 Evnand all	Burton Guster
	Subtotal -
January	Taxes -
	iotai -
Jan. Build Your Own Camp	
January 15 - 18, 2024 Show Details	
March	
Mar. Build Your Own Camp 1 (Spring Break!) Full March 11 - 14, 2024 Show Details	
Spring Break Day Camp 50.00	
March 13, 2024 Show Details	
Mar. Build Your Own Camp 2 (Easter)	
March 28 - 31, 2024 Show Details	
Easter Celebration	
March 30, 2024 Show Details	
April	
Apr. Build Your Own Camp	

-

Step 11: Read descriptions of camps that sound interesting. Once you have decided which camp(s) you want to register for, click the *add to cart* button. You may add as many camps to your cart as you want, there will be opportunities later to delete them!



Step 12: Click continue once you have made all of your selections.





Previous

Step 13: Complete all Mandatory Forms. While this step will be time consuming it is incredibly important that you spend time filling them out well. Each form has Mandatory and optional questions. The more information you add, the more equipped camp staff will be to support campers well. EACH form must be completed to continue with registration.

People	Sessions	Forms	Review	Confirmation	
omplete Required Form	c			Cart Summary	
rms marked with an asterisk(*) ar	e mandatory			Cart Summary	
momarked with an astensk() an	e mandatory.			Burton Guster	
Household Form*				August #10 Movin to the Music	929.00
Open Form				#12 Out of this World Week	929.00
				Subtotal	1,858.00
irton ^				Taxes	
Medical Form *	Campe	r Information Forr	n	Total	1,858.00
	*				
C Open Form	C	en Form			
Waivers & Agreements *	Designa	ated Camper			
	Pickup	Form *			
Open Form	C	en Form			

This is what a form looks like! Starred questions are mandatory 😊

Household Form Year Round Programs 2024	Close
Primary Household	

Title	First Name * Burton	Title First Name
Last Name * Guster		Last Name
Email * fun@upwarc	lboundcamp.org	Email
Number *	Type *	+ Add a Number

Note: You may take breaks between forms and return where you left off. You can see how a form in progress is marked!

Registration for Ye	ear Round Prog	grams 2024			🕈 Home
1 People	2 Sessions	3 Forms	Review	Confirmation	
Complete Required Fo	orms		Ca	art Summary	
Forms marked with an asterisk(Household Form* Completed	*) are mandatory.		Bu <u>Au</u> #11 Mu #12 We	gust 0 Movin to the Isic 2 Out of this World rek	929.00 929.00
Burton ^			Sul Ta:	btotal kes tal	1,858.00
Medical Form * Completed	Camper * In Progress	Information Form			1,858.00
Waivers & Agreements	* Designa	ted Camper			

Step 14: Once you have completed all forms you may view them to double check information or you may continue with registration!

People	2 3 Sessions Forms	Review	Confirmation	
omplete Required Forms		с	art Summary	
orms marked with an asterisk(*) are mar	ndatory.	В	urton Guster	
		A	ugust	
Household Form*		# M	10 Movin to the usic	929.00
Vew Form		# W	12 Out of this World eek	929.00
	J	Si	ubtotal	1,858.00
		Та	exes	
rton ^		T	otal	1,858.00
Medical Form * 📀 Completed	Camper Information Form * Completed	•		
View Form	View Form			
Waivers & Agreements * 🤗 Completed	Designated Camper Pickup Form * Completed	0		
View Form	View Form			

Step 15: Review your choices! If everything looks good, click submit! (If you want to register a different camper for camp, you can do so by clicking the *return to people* button. You will have to complete forms again for each additional person)

Note: once you click submit all camp choices and completed forms are finalized and can only be changed by UBC staff. If you need to cancel a session or change a form later please contact Noodle (emily@upwardboundcamp.org).

0	2	3	•	6	
People	Sessions	Forms	Review	Confirmation	
Review, Pay and Submit					
Registration Items			L+ Re	turn to People 🛛 🚆 Return to Ses	sions
Burton Guster					
August					
• #10 Movin to the Music (Augu	st 5 - 9, 2024)			929	.00
• #12 Out of this World Week (A	ugust 19 - 23, 2024)			929	.00
				Total: 1,85	8.0
Forms					
Household Form *				COMPL	ETE
Burton Guster					
Medical Form *				COMPL	ETE
Camper Information Form *				COMPL	ETE
Waivers & Agreements *				COMPL	ETE
Designated Camper Pickup Form	•			COMPL	ETE
				Return to F	orms

Step 16: Celebrate because you are registered for camp!...but there is still some work to be done before summer.

Step 17: Click view details at the end of registration or anytime by logging back into the portal. There are a few more items that we need to collect including medication forms and a camper photo! (please complete these forms by May 1)

Registration for Year Round Programs 2024	+ Home
Application Submitted!	
Thank you for submitting your application. You will receive a confirmation email shortly.	
	View details
nline Registration: Homepage	C+ Logout
UPWARD BOUND	
elcome new and returning friends to Upward Bound Campl	
n-Campus Events!	
uild Your Own Camp	
e have scheduled all camp sessions for 2024! Registration is now open for all Spring Build-Your-Own Camp Se nited so sign up as soon as possible!	essions. Space is
uild Your Own Camp drop off and pick up is at 12:30pm, please arrive as promptly as possible so that we can g	get to the fun!
ummer Camp	
JMMER REGISTRATION IS OPEN! We are excited to announce new themes and activities and CANNOT WAIT pend time with us this summerit is going to be a blast! We are continuing conversations with community p ware that the theme schedule may shift over the next month. If you register for a week whose theme gets o but to get you registered for your desired camp!	for you to come and partners so please be hanged we will email
ummer camp drop off and pick up is at 11:00am, please arrive promptly so that we can get into it!	
amily Camp	
nis year we are offering a Family Camp on Labor Day weekend. This is a completely new offering so that ca iends can all get in on the amazing experiences that camp provides. We will be releasing more details in the o trivities, theme, cost, etc. Please email Noodle if you have any questions or ideas emily@upwardboundcamp.c	ampers, families, and coming months about rg!
ay Camp	
ou may notice that there are no day camps scheduled this spring. If you are interested in day camps mily@upwardboundcamp.org) <u>AND</u> If you have DHS or County Services, please let your service coordinator k R526 Hourly Attendant Care through Upward Bound Camp to your Individual Service Plan. We hope to get round but we need your help to make it happen!	please email Noodle now so they can add this program off the
e are so excited about our continual camp evolution and your participation in making it all happen!	
/iew My Submitted Applications^	
Vear Round Programs 2024 (Burton)	

Step 18: Check all putstanding items including payment (if you are paying privately), and items that need to be uploaded. We do require medical release from a doctor as well as a medication form signed by a doctor. You can download those forms by clicking the links in the *Document Upload* section. These must be completed for each camper registered on the account.

Household Form UPDATE Burton Guster Medical Form Camper Information Form Waivers & Agreements Designated Camper Pickup Form	SUBMITTED SUBMITTED SUBMITTED
Burton Guster Medical Form Camper Information Form Waivers & Agreements Designated Camper Pickup Form	SUBMITTED SUBMITTED SUBMITTED
Medical Form Camper Information Form Waivers & Agreements Designated Camper Pickup Form	SUBMITTED SUBMITTED SUBMITTED
Camper Information Form Waivers & Agreements Designated Camper Pickup Form	SUBMITTED
Waivers & Agreements Designated Camper Pickup Form	SUBMITTE
Designated Camper Pickup Form	SUBMITTER
	S S S S S S S S S S S S S S S S S S S
	Download PDFs
Administration Form This form must be completed annual Please work with your medical doctor and return this form at least one week begins. If you have any questions or or please contact the camp nurse, "Miss lanora dienstel@upwardboundcamp.com	b usine by. to complete to before camp oncerns Ellie". 209
Click here to access and print the form Medication Administration Form	n: <u>2024</u>
This form must be completed annual	ly.
Please work with your medical doctor and return this form at least one week begins. If you have any questions or c	to complete before camp oncerns
	Form Document Upload Burton Medication Administration Form This form must be completed annual Please work with your medical doctor and return this form at least one week begins. If you have any questions or or please contact the camp nurse, "Miss lanora dienstel@upwardboundcamp.com Click here to access and print the form Medication Administration Form Health Disclosure Form This form must be completed annual Please work with your medical doctor and return this form at least one week begins. If you have any questions or c please work with your medical doctor and return this form at least one week begins. If you have any questions or c please contact the camp nurse, "Miss Index of the camp nurse, "Miss

Step 19: Choose to download or print the forms. Once the form is downloaded or printed it must be signed by a doctor and returned to UBC

205	Medication Administration Permi	ssion Form 2024.pdf		Open with Google Do	ocs 🔻	⊞ 🖶	¥ :	🕤 Share 👻
				UPWARD BOUND (AMP			
			2024 M	edication Adminstration Pr	emission Form		1 🛛	
		Camper Name:				DOB:		
		Please list all medications be	low, including	erscriptions and over the o	ounter medication	s and supplements required	1 🛛	
		for the camper's health and	safety while at	tending camp. If the campe	er takes different st	rengths or amounts of any		
		medication at different time	s (ex: Lamictal 1	00mg, 1 tab in AM and Lam	ictal 250mg, 1 tab i	n PM) list on seperate lines.		
		Print and complete addition	al pages if neede	ed.				
		If the camper take	es no medicatio	n, indicate by writing "N/A"	or "none" on the	first line of this form.		
		Health C	Care Provider mi	ust sign this form even if the	e camper takes no	medication.		
		and returned to Unward Bo	ound as soon as	nossible after camp registr	ation and at least t	wo weeks prior to the first day		
		and returned to opward by		of camp.		wo weeks prior to the mist day		
		Note: Medication distribut	ion times are typ	bically: 7:30am/wake-up tim	e, at meal times AN	/I=Breakfast, Lunch, PM=Dinner	1 🛛	
		and at 8:30pm/bed time (I	HS). If this sched	dule differs from the campe	's usual distribution	times let the UBC Healthcare		
				Manager know at time of cl	neck-in.			
		Medication	Amount	Route	Times	Special Instructions		
		(ex: Clondine 0.1 mg.	(ex: 1 tab, 10	(ex: oral, sub q, inhaled,	(ex: AM, 3:00pm,	(ex: crushed in applesauce,		
		Zarontin 250 mg/5 ml)	ml)	topical)	HS)	with milk, in a med cup)	!	
			Pag	e 1 / 1 —	⊕ +		{ _	
			, dg				{	
		I					I 🗖	

Step 20: Return Completed Forms to UBC by May 1

Methods of return:

- 1. PREFERRED- Upload completed documents into the registration portal by selecting the green *upload* button
- 2. Email scanned forms to <u>carole.robare@upwardboundcamp.org</u> and Lanora.dienstel@upwardboundcamp.org
- 3. Mail completed forms to Upward Bound Camp 40151 Gates School Rd. Gate, OR 97346

Summary	Forms	
Burton Guster	Household Form UPDATE	
August • #10 Movin to the Music Regis	Burton Guster	/
#12 Out of this World Week Regis	Medical Form	SUBMITTE
+ Add People, Sessions, or Options	Camper Information Form	SUBMITTE
	Waivers & Agreements	SUBMITTE
nancial	Designated Camper Pickup Form	SUBMITTE
otal Charges 1	,858.00	Download PDFs
Make a Payment Download Printable Season Account Statement	Document Upload	
Make a Payment Download Printable Season Account Statement	Document Upload Burton Medication	
Make a Payment Download Printable Season Account Statement	Document Upload Burton Medication Administration Form	C uter
Make a Payment	Document Upload Burton Medication Administration Form This form must be completed annu	Jally.
Makes a Payment	Document Upload Burton Medication Administration Form This form must be completed annu Please work with your medical doc and return this form at least one wo	ally.
Maix a Payment	Document Upload Burton Medication Administration Form This form must be completed annu Please work with your medical doc and return this form at least one w begins. If you have any questions of	ally.
Make a Payment	Document Upload Burton Medication Administration Form This form must be completed annu Please work with your medical doc and return this form at least one w begins. If you have any questions of please contact the camp nurse, "M	ually. tor to complete eek before camp or concerns iss Ellie ² .
Make a Psyment	Document Upload Burton Medication Administration Form This form must be completed annu Please work with your medical doc and return this form at least one we begins. If you have any questions of please contact the camp nurse, "M lanora dienstel@upwardboundcam	ually. tor to complete eek before camp or concerns iss Ellie". IP.019
Make a Payment Download Printable Season Account Statement	Document Upload Burton Medication Administration Form This form must be completed annu Please work with your medical doc and return this form at least one we begins. If you have any questions of please contact the camp nurse, "M lanora dienstel@upwardboundcam Click here to access and print the f Medication Administration Form	ually. tor to complete eek before camp iss Ellie". ip.org orm: 2024
Male a Payment Download Printable Season Account Statement	Document Upload Burton Medication Administration Form This form must be completed annu Please work with your medical doc and return this form at least one w begins. If you have any questions of please contact the camp nurse, "M lanora dienstel@upwardboundcam Click here to access and print the f Medication Administration Form Health Disclosure Form	Lally. tor to complete eek before camp or concerns iss Ellie". IP.Org orm: 2024
Maix a Payment Download Primable Brason Account Statement	Document Upload Burton Medication Administration Form This form must be completed annu Please work with your medical doc and return this form at least one w begins. If you have any questions of please contact the camp nurse, "M lanora dienstel@upwardboundcam Click here to access and print the f Medication Administration Form Health Disclosure Form This form must be completed annu	ually. tor to complete eek before camp or concerns iss Ellie". isp.org orm: 2024

Step 21: If you ever want to add a camper or session, update your household information, make a payment, or upload a form you can log in to the registration site and make those changes.

IF YOU NEED TO UPDATE MEDICAL INFORMATION OR CANCEL A SESSION YOU MUST EMAIL UBC STAFF <u>emily@upwardboundcamp.org</u>. You will receive further instructions after your email is read.

Summary	Forms	
Burton Guster	Household Form UPDATE	
August + #10 Movin to the Music Registered	Burton Guster	,
#12 Out of this World Week Registered	Medical Form	SUBMITTE
+ Add People, Sessions, or Options	Camper Information Form	SUBMITTE
	Waivers & Agreements	SUBMITTE
nancial	Designated Camper Pickup Form	SUBMITTE
iotal Charges 1,858.00		Download PDFs
Download Printable Season Account Statement	Burton	
Download Printable Season Account Statement	Document Upload Burton Medication Administration Form This form must be completed annu Please work with your medical doc and return this form at least one we begins. If you have any questions of please contact the camp nurse, "M lanora dienstel@upwardboundcam Click here to access and print the fit Medication Administration Form	ally. tor to complete teck before camp r concerns iss Ellie". P.org porm: 2024
Download Printable Season Account Statement	Document Upload Burton Medication Administration Form This form must be completed annu Please work with your medical doc and return this form at least one we begins. If you have any questions oo please contact the camp nurse, "M lanora dienstel@upwardboundcam Click here to access and print the f Medication Administration Form Health Disclosure Form This form must be completed annu	Lally. tor to complete sets before camp r concerns ss Ellie". p.org orm: 2024